

Legal Clerk – Dublin

The Legal Aid Board is an independent, publicly funded organisation which provides family mediation, civil legal aid & advice and vulnerable witness related services. We are also responsible for the administration of a number of ad hoc criminal legal aid schemes.

Applications are invited for the position of Legal Clerk in **Dublin**

Following a competition, a Panel will be established from which temporary and permanent positions may be filled in the 12 months following the Panel’s establishment.

**This position is not open to persons currently on the Roll of Solicitors.**

The salary for Legal Clerk ranges from €41,846 to €49,553 via 8 annual increments (which are subject to satisfactory service). Two long service increments, payable after a further 3 and 6 years, bring the salary scale to €51,001 and €52,362.

The Board has family friendly policies and extensive opportunities for further training and education.

Candidates who currently satisfy the requirements set out in the information booklet are invited to submit a fully completed application form to:

**Human Resources**

[**recruitment@legalaidboard.ie**](mailto:recruitment@legalaidboard.ie)

Closing date for receipt of applications: **Wednesday 1st March at 4pm**

Application forms and the information booklet are available on [*www.legalaidboard.ie*](file:///\\dbsfs10\HR$\Competitions\Competitions%202021\Legal%20Clerk%20-%20Tralee%20-%20October%202021\Advertisement%20&%20Documentation\www.legalaidboard.ie)

**THE LEGAL AID BOARD IS AN EQUAL OPPORTUNITIES EMPLOYER**