

Legal Clerk - Galway

The Legal Aid Board is an independent, publicly funded organisation which provides family mediation, civil legal aid & advice and vulnerable witness related services. We are also responsible for the administration of a number of ad hoc criminal legal aid schemes.

Applications are invited for the position of Legal Clerk in **Galway**.

Following a competition, a Panel will be established from which temporary and permanent positions will be filled in the 12 months following the Panel’s establishment.

**This position is not open to persons currently on the Roll of Solicitors.**

The salary for Legal Clerk ranges from €39,245 to €46,652 via 8 annual increments (which are subject to satisfactory service). Two long service increments, payable after a further 3 and 6 years, bring the salary scale to €48,040 and €49,336.

Where the position is part time, this is paid on a pro rata basis.

The Board offers extensive opportunities for further training and there are opportunities to advance to other positions within the Board.

Candidates who currently satisfy the requirements set out in the information booklet are invited to submit a fully completed application form to:

**Human Resources**

**recruitment@legalaidboard.ie**

Closing date for receipt of applications: **4.00pm Tuesday 8th June 2021**

Application forms and the information booklet are available on [*www.legalaidboard.ie*](www.legalaidboard.ie)

**THE LEGAL AID BOARD IS AN EQUAL OPPORTUNITIES EMPLOYER**