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| **ABHAILE PIA REVIEW LEGAL AID SERVICE****Claim for Fees** |  |
| A complete claim form must be accompanied by a copy of the legal aid certificate and court order.Where Counsel is briefed, a Counsel Fees Claim Form for each barrister briefed must also be attached, or have already been separately sent to the Board. Claim forms must be submitted in **hard copy format (ie on paper)**, and **sent via post/DX only** toExternal Services, Legal Aid Board, Quay Street, Cahirciveen, Co Kerry, V23 RD36. DX 166 004 CAHIRCIVEEN. Only originals will be accepted. |

SECTION A

**Particulars of claim**

|  |  |  |
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| 1. | Solicitor |       |
| 2. | Email |       |
| 3. | Client Name |       |
| 4. | Scheme No |       | 5. LAB Case No |       |
| 6. | PPR Address |
|  |       |
| 7. | Details of fee claim (Please tick all applicable) | Amount claimed |
| [ ]  Legal Opinion on a proposed s115A Application as requested by the Board |  |
| The proceedings were in the:[ ]  Circuit Court [ ]  High Court first instance[ ]  Circuit Court Appeal to High Court[ ]  High Court Appeal to Court of Appeal or Supreme CourtThe proposal for a personal insolvency arrangement was[ ]  Standalone, Joint, or first in a series of interlocking proposals[ ]  Second or subsequent in a series of interlocking proposalsDid the creditor object (Notice of Objection served or otherwise)[ ]  Yes [ ]  No |  |

SECTION B

**Details of case outcome**

Please complete fully.

|  |  |  |
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| 9. | Was a Barrister instructed? | [ ]  Junior Counsel only [ ]  Senior Counsel and Junior Counsel[ ]  I did not brief a barrister |
| 10. | Please insert the names of the barrister(s) briefed.You must attach the claim form for each barrister |  SC |
|  BL |
| 11. | Was the matter settled? | [ ]  Yes [ ]  No |
| 12.  | What was the basis of the settlement | [ ]  Order granted / creditor objection withdrawn[ ]  Order refused [ ]  Proceedings struck out[ ]  Other (please give details)     Date of hearing       |
| 13. | If the matter was not settled, did it go to a full hearing? (Date of hearing or “No”) |  |
| 14. | If “No”, set out how the proceedings concluded |  |
| 15. | If “Yes”, was an order granted or refused | [ ] Order granted [ ]  Order refused |
| 16. | Was there a written judgement(Enclose copy OR Neutral Citation OR “No”) |  |
| 17. **If order refused.** Please state briefly the reason(s) why the court refused the coming into effect of the personal insolvency arrangement, specifically citing the section(s) of the Personal Insolvency 2012 Act (as amended) which the court deemed was/were not satisfied in the application.You do not need to complete this section unless you answered “**Order refused**” to Q11 above. |
|  |
| 18. | Did the court award to costs to one party? Why? Please give as much detail as you can |
|  |

SECTION C

**Certification of claim**

I certify that I have provided the legal services as set out and I accordingly seek payment of the

appropriate fee in accordance with the terms and conditions for the provision of legal services under the Terms and Conditions of the Abhaile Solicitors Panel.

I also certify that if I have briefed Counsel in this case I have attached the Claim Form for each barrister that I have briefed in this matter; or that Counsel has previously sent the claim form to the Board.

**NB: Payment will not be processed until the Claim Forms from Counsel are received**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature |  |  | Date |       |
| Liable for VAT  |  [ ]  Yes [ ]  No |  | VAT No. |       |

**For Legal Aid Board use only:**

|  |  |  |
| --- | --- | --- |
|  | Authorised Officer | Date |
| Received by |       |  |