



LEGAL AID BOARD

Information Leaflet for International Protection/ Permission to Remain Applicants

What services does the Legal Aid Board offer to International Protection applicants?

The Legal Aid Board provides confidential and independent legal services to persons applying for international protection and permission to remain in Ireland. Legal aid and advice is also provided in appropriate cases on immigration and deportation matters.

Is the Legal Aid Board part of the Department of Justice and Equality?

The Legal Aid Board is an independent statutory body providing legal services in civil matters.

Will my case be treated confidentially?

The Legal Aid Board provides a confidential service to all eligible persons who apply to it.

How can I register for services?

You must complete a registration/application form which is available from our offices and from our website www.legalaidboard.ie. You can then submit the form to your chosen Law Centre.

Will I have to pay for the service?

All international protection applicants in receipt of a direct provision allowance are required to pay a contribution of €10. In some cases, if paying this contribution would cause hardship, the contribution can be waived.

How can the Legal Aid Board help?

A person who makes an application for legal services will be provided with assistance as soon as possible. Help can be provided in the following way:

- We help generally in applications for international protection by providing advice and information to you before you submit your questionnaire and/or before you attend your interview at the International Protection Office (IPO).

- We can provide interpreters for appointments with your solicitor or paralegal, where necessary.
- We can make written submissions in support of your application/appeal/Dublin III/PTR case where appropriate.
- We can lodge appeals and provide representation before the International Protection Appeals Tribunal.
- We can help with requests for a review to the Minister for Justice for negative Permission to Remain decisions.
- We can help in relation to cases falling to be considered under the Dublin III procedures.

What does the Legal Aid Board require of you?

If you become a client of the Legal Aid Board you must:

- Pay your contribution (unless it is waived).
- Keep us informed at all times of your current address.
- Come to all appointments made for you with your caseworker or solicitor. Strict time limits apply at all stages of the international protection process and failure to attend appointments in a timely fashion may result in the Legal Aid Board being unable to provide a service to you.
- Keep us updated at all times regarding any changes in your circumstances or any new information relating to your Applications for Protection/Permission to Remain.

Complaints

The Board is committed to the provision of a quality, professional service in all cases and has formal arrangements in place to handle any complaints from clients. A copy of the complaints procedure is available on www.legalaidboard.ie or from your Law Centre.

Law Centre Contact details

Dublin	Cork	Galway
Law centre (Smithfield) 48/49 North Brunswick Street Georges Lane Dublin D07 PE0C	Law Centre (Cork North) North Quay House Pope's Quay Cork T23 HV26	Law Centre (Galway) Seville House New Dock Street Galway H91 CKV0
Free-phone* 1800 23 83 43	Free-phone* 1800 20 24 20	Free-phone* 1800 50 24 00
Phone (01) 6469600	Phone (021) 4554634	Phone (091) 562480
Fax (01) 6710200	Fax (021) 4557622	Fax (091) 562599

* Note: Access to free-phone numbers is by landline only.