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| **PUBLIC LAW CHILD CARE SOLICITORS PANEL**  **Claim for Fees** |  |
| A complete claim form must be accompanied by a copy of the legal aid certificate or other written authority (in the case of additional services)  All claims must be made on by way of paper claim form and include the solicitor’s handwritten signature. They should be returned by post to Private Practitioner Services, Legal Aid Board, Quay Street, Cahersiveen, Co. Kerry V23 RD36 or by DX to Private Practitioner Services, Legal Aid Board DX166004 CAHERSIVEEN.    We cannot accept claims sent other than by post or DX. | |

SECTION A

Case details

|  |  |  |
| --- | --- | --- |
| 1. | Solicitor |  |
| 2. | Email |  |
| 3. | Client Name |  |
| 4. | LAB Case No |  |
| 5. | I have briefed a barrister | Yes  No |

**Particulars of claim**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Dates of hearing | Time spent (Refreshers / Reviews only) | Fee claimed |
| **Case fee**:- to cover all work carried out by him or her in regard to the case to include as appropriate, consultations, preparatory work, settlement negotiations and/or court appearances incidental to the full hearing. |  |  |  |
| First application for an interim care order |  |  |  |
| Each subsequent application for an interim care order |  |  |  |
| Refresher fee for second or subsequent day of a hearing, or part thereof (where applicable – see fee schedule for details) |  |  |  |
| Review of full care order |  |  |  |
| Other application to the Court (of the nature set out in Schedule 1 and not being an application for access) made during the currency of proceedings and subject to the matter involving legal submissions and / or evidence in excess of thirty minutes. |  |  |  |

SECTION B

**Details of case outcome**

Please set out details of the outcome of the case (e.g. Supervision Order granted, Care Order granted, children returned to parents, voluntary care arrangement etc).

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SECTION C

**Certification of claim**

I certify that I have provided the legal services as set out and I accordingly seek payment of the

appropriate fee in accordance with the terms and conditions for the provision of legal services under the Terms and Conditions of the Public Law Child Care Solicitors Panel

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature |  |  | Date |  |
| Liable for VAT | Yes  No |  | VAT No. |  |

**For Legal Aid Board use only:**

|  |  |  |
| --- | --- | --- |
|  | Authorised Officer | Date |
| Received by |  |  |